

# The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

Executive Decisions from 17 July 2018

The Forward Plan contains a forecast of Executive Decisions to be taken. Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
- Leader of the Council – Councillor Hammond
- Cabinet Member for Sustainable Living– Councillor Hammond
- Cabinet Member for Children's Social Care – Councillor Jordan
- Cabinet Member for Communities, Culture and Leisure – Councillor Kaur
- Cabinet Member for Education and Skills – Councillor Paffey
- Cabinet Member for Environment and Transport - Councillor Rayment
- Cabinet Member for Finance – Councillor Chaloner
- Cabinet Member for Health and Community Safety – Councillor Shields
- Cabinet Member for Housing and Adult Care – Councillor Payne
- **Officer Key Decisions**



This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Items marked \* on the Plan may in whole or part be held in private for one or more of the reasons set out in Paragraph 10.4 of the Council's Access to Information Rules.

CATEGORY		CONDITION
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 1998 (DPA).
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities.
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	"Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.
		"Labour relations matter" means matters which may be the subject of a trade dispute within the meaning of Section 218(1) of the Trade Union and Labour Relations (Consolidation) Act 1992 or any dispute about such a trade dispute. This is therefore fairly narrow and does not appear to include normal staff negotiations which are not part of a dispute.

CATEGORY		CONDITION
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	
6.	Information which reveals that the Authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person, or (b) to make an order or direction under any enactment.	
7.	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime	
7(A)	Information which is subject to any obligation of confidentiality	
7(B)	Information which relates in any way to matters concerning national security	
7(C)	The deliberations of a Standards Committee or of a sub committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000 in reaching any finding on a matter referred under the provisions of Section 60(2) or (3), 64(2), 70(4) or (5) or 71(2) of that Act	

<b>Report</b>	<b>Decision Expected</b>	<b>Portfolio</b>
Consortia Commissioning of Children's Residential Care	17 July 2018	Children's Social Care Portfolio
Community Chest Grants 2018/19	17 July 2018	Communities, Culture and Leisure Portfolio
Education Capital Programme	18 July 2018 17 July 2018	Education and Skills Portfolio
JOINT AIR QUALITY UNIT (JAQU), CLEAN AIR ZONE EARLY MEASURES FUND	18 July 2018 17 July 2018	Environment and Transport Portfolio
Connected Southampton - 20 Year Local Transport Plan	17 July 2018	Environment and Transport Portfolio
Changes to Existing Revenue and Capital Budgets	17 July 2018	Finance Portfolio
Response to the Scrutiny Inquiry on drug-related litter	17 July 2018	Health and Community Safety Portfolio
Additional Licensing Scheme for Houses in Multiple Occupation (HMOs) - Consultation Results and final approval	17 July 2018	Sustainable Living
Sale of 2-16 East Bargate, 30-33 Hanover Buildings and ancillary land	14 June 2018	Officer Key Decision
Leasehold Property Insurance	27 July 2018	Finance Portfolio
Landlord-controlled heating charges	10 August 2018	Officer Key Decision



# **LEADER OF THE COUNCIL**

**NO ITEMS ON THIS OCCASION**



# **CHILDREN'S SOCIAL CARE PORTFOLIO**

Title	Consortia Commissioning of Children's Residential Care
Details	To consider the report of the Cabinet Member for Children's Social Care to accept the outcome of the procurement process for a Framework Agreement for the Consortia commissioning of children's residential care.
Decision Maker	Cabinet
Decision Expected	17 July 2018
Date Added to the Plan	8 May 2018
Main Consultees	<ul style="list-style-type: none"> <li>• Provider of residential care services</li> <li>• Local Authorities of the Southern Regional Consortium for the Commissioning of Children's Residential Care</li> <li>• Social Care Portfolio Holder</li> <li>• Children and Families Division</li> <li>• Strategy and Commissioning Board</li> <li>• Democratic Services</li> <li>• Legal Services</li> <li>• Finance</li> <li>• Procurement</li> </ul>
Consultation Method	<ul style="list-style-type: none"> <li>• Market engagement event</li> <li>• E-tendering clarification process and virtual engagement</li> </ul>
Head of Service	Director Quality & Integration, Service Director, Children & Families
Author	<p>Alison Boynton</p> <p><a href="mailto:Alison.boynton@southampton.gov.uk">Alison.boynton@southampton.gov.uk</a></p>
Background Material Available	Consortia Commissioning of Children's Residential Care
Public Comments may be sent to	<a href="mailto:Alison.Boynton@southampton.gov.uk">Alison.Boynton@southampton.gov.uk</a>

Slippage/Variations/Reason  
for Withdrawal

This report is re-scheduled for the July Cabinet meeting to allow for further analysis of tender results and award reporting.

Updates

# **COMMUNITIES, CULTURE AND LEISURE PORTFOLIO**

Title	Community Chest Grants 2018/19
Details	To consider the report of the Director of Quality and Integration seeking approval on round 1 awards for the Community Chest Grants 2018/19, following recommendations from the cross-party Community Chest Grant Advisory Panel.
Decision Maker	Cabinet
Decision Expected	17 July 2018
Date Added to the Plan	8 May 2018
Main Consultees	Community Chest Grant Advisory Panel, Legal, Finance and Democratic Services
Consultation Method	Grant Advisory Panel meeting Circulation of draft report
Head of Service	Chief Strategy Officer
Author	Joanne Hughes  joanne.hughes@southampton.gov.uk Tel: 023 8083 4067
Background Material Available	Community Chest Grants 2018/19
Public Comments may be sent to	Joanne Hughes Email: joanne.hughes@southampton.gov.uk Tel: 023 8083 4067
Slippage/Variations/Reason for Withdrawal	
Updates	

# **EDUCATION AND SKILLS PORTFOLIO**

Title	Education Capital Programme
Details	To consider the Report of the Cabinet Member for Education and skills setting out proposals to provide increased secondary places and the provision of specialist education places throughout the City.
Decision Maker	Cabinet Council
Decision Expected	17 July 2018 18 July 2018
Date Added to the Plan	
Main Consultees	
Consultation Method	
Head of Service	Service Director, Children & Families
Author	Paul Atkins  Paul.Atkins@southampton.gov.uk Tel: 023 8083 3336
Background Material Available	Education Capital Programme (Secondary Schools)
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	

# **ENVIRONMENT AND TRANSPORT PORTFOLIO**



Title	JOINT AIR QUALITY UNIT (JAQU), CLEAN AIR ZONE EARLY MEASURES FUND
Details	To consider the report of the Cabinet Member for Environment and Transport seeking approval for funding awarded to Southampton City Council (SCC) from the DfT's Joint Air Quality Unit (JAQU).
Decision Maker	Cabinet Council
Decision Expected	17 July 2018 18 July 2018
Date Added to the Plan	8 May 2018
Main Consultees	Democratic services, legal dept, finance dept, property services, strategic transport, scientific services
Consultation Method	E-mails
Head of Service	Service Director, Growth
Author	Neil Tuck  neil.tuck@southampton.gov.uk
Background Material Available	JOINT AIR QUALITY UNIT (JAQU), CLEAN AIR ZONE EARLY MEASURES FUND
Public Comments may be sent to	Neil Tuck
Slippage/Variations/Reason for Withdrawal	Date of decision amended to July to enable further consultation
Updates	

Title Connected Southampton - 20 Year Local Transport Plan

Details To consider the report of Cabinet Member Environment and Transport outlining the approach for Connected Southampton as the new Local Transport Plan (LTP) for Southampton setting out the City Council's vision and ambition for transport over the next 20 years, and seeking approval for statutory public consultation.

Decision Maker Cabinet

Decision Expected 17 July 2018

Date Added to the Plan

Main Consultees Officers in key Council Departments and relevant Cabinet Members.

Consultation Method Circulation of draft report and briefings.

Head of Service Service Director, Growth

Author Iain Steane

[iain.steane@southampton.gov.uk](mailto:iain.steane@southampton.gov.uk)

Background Material Available Connected Southampton - 20 Year Local Transport Plan

Public Comments may be sent to Ian Steane - Transport Policy Team Leader

Slippage/Variations/Reason for Withdrawal

Updates

# **FINANCE PORTFOLIO**

Title Changes to Existing Revenue and Capital Budgets

Details To consider the report of the Service Director Finance and Commercialisation and Cabinet Member for Finance (where relevant) detailing proposed changes to existing Revenue and Capital Budgets to incorporate changes to this and future years' budget.

This item is a standard item and will remain on the Forward Plan until required.

Decision Maker Cabinet

Decision Expected 17 July 2018

Date Added to the Plan 1 December 2017

Main Consultees

Consultation Method

Head of Service Service Director Intelligence, Insight & Communications

Author Sue Cuerden

sue.cuerden@southampton.gov.uk  
Tel: 023 8083

Background Material Available Changes to Existing Revenue and Capital Budgets

Public Comments may be sent to Sue.cuerden@southampton.gov.uk  
Tel: 023 8083 4153

Slippage/Variations/Reason for Withdrawal

Updates

# **HEALTH AND COMMUNITY SAFETY PORTFOLIO**

Title	Response to the Scrutiny Inquiry on drug-related litter
Details	Report of the Cabinet Member for Health and Community Safety in response to the recommendations of the Scrutiny Inquiry on drug-related litter
Decision Maker	Cabinet
Decision Expected	17 July 2018
Date Added to the Plan	
Main Consultees	City Council's Democratic, Legal and Finance Service departments; City Council's Property Services; Service Director - Transactions & Universal Services, Transactions and Universal Services. Public Health; Integratred Commissioning Unit.
Consultation Method	Draft report will be emailed to consultees for comment.
Head of Service	Director Of Public Health
Author	Charlotte Matthews Public Health charlotte.matthews@southampton.gov.uk
Background Material Available	Response to the Scrutiny Inquiry on drug-related litter
Public Comments may be sent to	Charlotte Matthews, Public Health Consultant. charlotte.matthews@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

# **HOUSING AND ADULT CARE PORTFOLIO**

**NO ITEMS ON THIS OCCASION**



# **SUSTAINABLE LIVING PORTFOLIO**

Title	Additional Licensing Scheme for Houses in Multiple Occupation (HMOs) - Consultation Results and final approval
Details	To consider the report of the Cabinet Member for Sustainable Living detailing the consultation results regarding the implementation of an additional HMO licensing scheme in the four wards of Bargate, Bevois, Portswood & Swaythling and to seek approval for designating these wards into a scheme of additional licensing for five years taking effect from summer 2018.
Decision Maker	Cabinet
Decision Expected	17 July 2018
Date Added to the Plan	8 May 2018
Main Consultees	
Consultation Method	A public consultation is currently underway as agreed by Cabinet on 20th February. This is running until 22nd May
Head of Service	Service Director, Transactions & Universal Services
Author	Steven Hayes-Arter  steven.hayes-arter@southampton.gov.uk
Background Material Available	Additional Licensing Scheme for Houses in Multiple Occupation (HMOs) - Consultation Results and final approval
Public Comments may be sent to	HMO@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	Decision date amended to enable further consultation.
Updates	

# **OFFICER DECISIONS**

Title	Sale of 2-16 East Bargate, 30-33 Hanover Buildings and ancillary land
Details	Report of the Team Manger- Valuation and Estates Services seeking approval of the terms of sale to Bargate Property Limited to facilitate the redevelopment of Bargate Shopping Centre.
Decision Maker	Officer Decision Making
Decision Expected	14 June 2018
Date Added to the Plan	1 May 2018
Main Consultees	
Consultation Method	Circulation of report
Head of Service	Head of Capital Assets
Author	Neville Payne  neville.payne@southampton.gov.uk
Background Material Available	Sale of 2-16 East Bargate, 30-33 Hanover Buildings and ancillary land
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	20.2.c

Title	Leasehold Property Insurance
Details	To consider the report of the Service Lead Risk, Insurance and Audit seeking approval from the Service Director, Finance and Commercialisation for the selection and appointment of a new insurance provider for leasehold property insurance from 1st April 2019.
Decision Maker	Officer Decision Making
Decision Expected	27 July 2018
Date Added to the Plan	
Main Consultees	
Consultation Method	Items can only be place on the plan with the authorisation of the relevant Head of Service or Executive Director
Head of Service	Service Director, Finance & Commercialisation
Author	Peter Rogers Risk and Assurance Manager peter.rogers@southampton.gov.uk Tel: 023 8083 2835
Background Material Available	Leasehold Property Insurance
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Landlord-controlled heating charges
Details	To consider a report of the Service Director Finance and Commercialisation seeking a decision by the Service Director-Adults, Housing and Communities on the percentage rate by which landlord-controlled heating charges will change from 1 October 2018.
Decision Maker	Officer Decision Making
Decision Expected	10 August 2018
Date Added to the Plan	
Main Consultees	
Consultation Method	Consultation with Cabinet Member for Housing and Adult care, and Tenants Resource Group
Head of Service	Service Director, Housing, Adults & Communities
Author	Paul Cunliffe <a href="mailto:paul.cunliffe@southampton.gov.uk">paul.cunliffe@southampton.gov.uk</a>
Background Material Available	Landlord-controlled heating charges
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	13.35 To determine when the Landlord Controlled Heating should be switched on and off, after consultation with the relevant Cabinet Member to determine and revise the level of charges for Landlord Controlled Heating in future years.